

Work Choice



Unemployed and facing barriers to finding work? Trust Work Choice to help your career take off with confidential one to one support

Who we are:

ELITE Supported Employment Agency Ltd is a specialised employment organisation that enables individuals with disabilities to access and maintain paid employment in their area.

Under the Work Choice Programme, **ELITE** is a sub-contractor to Shaw Trust. We will deliver the Work Choice Programme on behalf of Shaw Trust throughout the areas of Rhondda Cynon Taff, Maesteg, Merthyr Tydfil and Caerphilly.

Shaw Trust is a national charity with over 26 years' experience in finding training and employment for people like you.

We understand that you may have concerns about training or finding work, which is why you will be supported by one of our Advisers at **ELITE**. They will be close enough to answer your questions and provide all the support you need to make finding a job a reality.

What we can offer you:

- Your own local **ELITE** Adviser offering practical **one to one** support
- Advice to help you discover what **local employment opportunities** are available and best match your interests, needs and skills
- CV and job application **preparation and guidance**, plus expert coaching for interviews
- Access to **training courses** to help you develop your skills and to make finding a job easier
- Access to **financial advice**
- Continued **support** before and after you start your new job
- **We can also support you if you are working, but are on long-term sick due to a health problem.**



Part of the Department
for Work and Pensions



Feel the freedom a job can bring

How we can help you,
every step of the way

Contact us via your
Disability Employment Advisor



One to one meeting with an experienced Adviser at ELITE to
discuss and assess your needs



Agree a plan with your ELITE Adviser to identify the tailored
support you need such as an updated CV, job search, confidence
and motivational skills, plus access to support services



Develop your job skills through a range of options such as work
experience and vocational training



You're now ready to find employment



Start work



Access continued, on-going support off your ELITE Adviser

Feel the freedom a job can bring



You can also get information from Shaw Trust Direct:

An Easy Guide

Shaw Trust Direct

- is a central point for all your Work Choice related questions

Shaw Trust Direct

- is where the customer journey begins
- referrals to the programme are received here

Shaw Trust Direct

- manages the customer journey
- co-ordinates the initial interview
- ensures any specialist support needs are met
- allocates a dedicated **ELITE** Adviser

Shaw Trust Direct

- is staffed by their Customer Experience Team
- they can be contacted by phone, e-mail or post (please contact Shaw Trust direct to obtain the address of your local office)
- they will contact customers, providing support on their journey to independence

Shaw Trust Direct's purpose is to serve and provide opportunities to enrich life by realising peoples' potential and fulfilling their dreams.

Contact Shaw Trust: 0300 30 33 111

E-mail: workchoice@shaw-trust.org.uk

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With the support of one of our Advisers at **ELITE**, we will work with you to develop an individual action plan that details the steps to achieve your future training or employment goals. The Action Plan will be reviewed on a regular basis with your **ELITE** Adviser and together, we will assess your progress every step of the way.

Work Choice is open to people who want to work, but are facing barriers to employment and need extra support.

ELITE Supported Employment Agency Ltd, working in partnership with Shaw Trust are delivering Work Choice on behalf of the Department for Work and Pensions.

Why not call us on 01443 226664 for an informal chat and see how we can help you

Or e-mail information@elitesea.co.uk and we will contact you to see how we can help.

Website: elitesupportedemployment.co.uk

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